



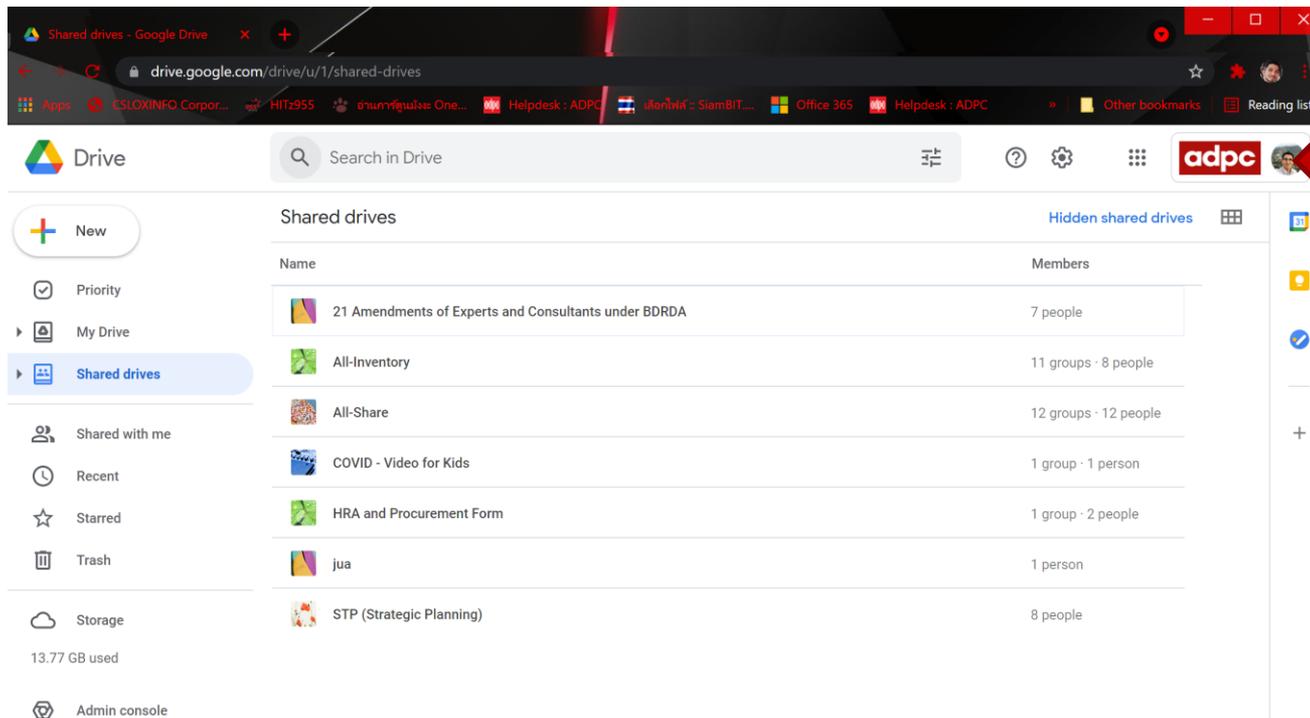
Asian Disaster Preparedness Center

Building Resilience through Innovation and Partnerships

How to install MS Office 2019

Online installation

Go to <https://drive.google.com/>



The screenshot shows the Google Drive web interface. The browser address bar displays the URL `drive.google.com/drive/u/1/shared-drives`. The user profile in the top right corner is labeled "adpc". The main content area shows a list of shared drives:

Name	Members
21 Amendments of Experts and Consultants under BDRDA	7 people
All-Inventory	11 groups · 8 people
All-Share	12 groups · 12 people
COVID - Video for Kids	1 group · 1 person
HRA and Procurement Form	1 group · 2 people
jua	1 person
STP (Strategic Planning)	8 people

Login with ADPC account

Go to Shared drives > All-Share > Software Install > Office2019

Navigation sidebar:

- Priority
- My Drive
- Shared drives**
- Shared with me

Shared drives list:

- 21 Amendments
- All-Inventory
- All-Share**

All-Share details:

12 groups · 12 people

Edited yesterday by Sudarat Rakpu

Navigation: All-Share > Software Install

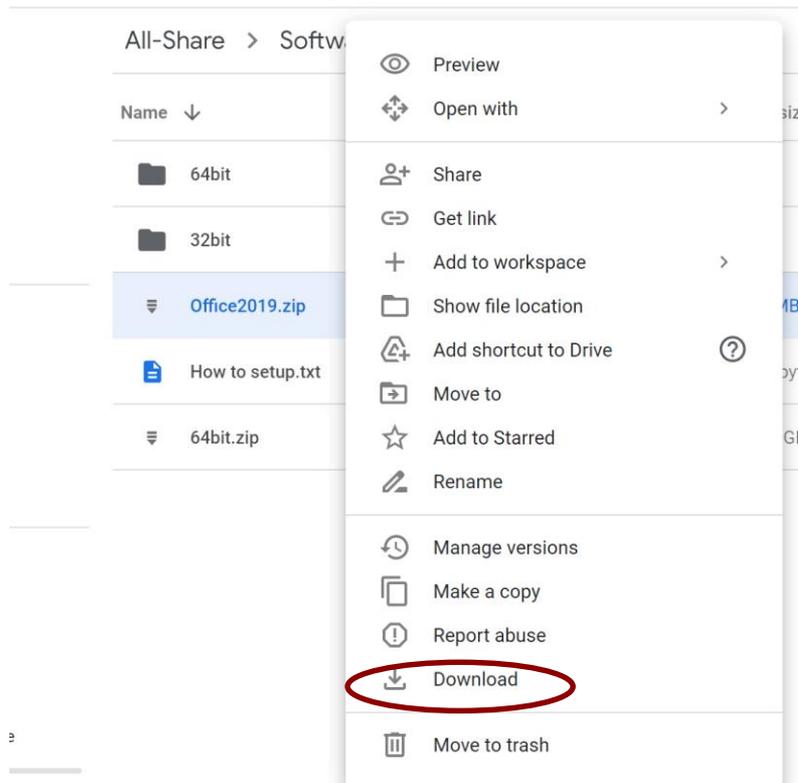
Software Install contents:

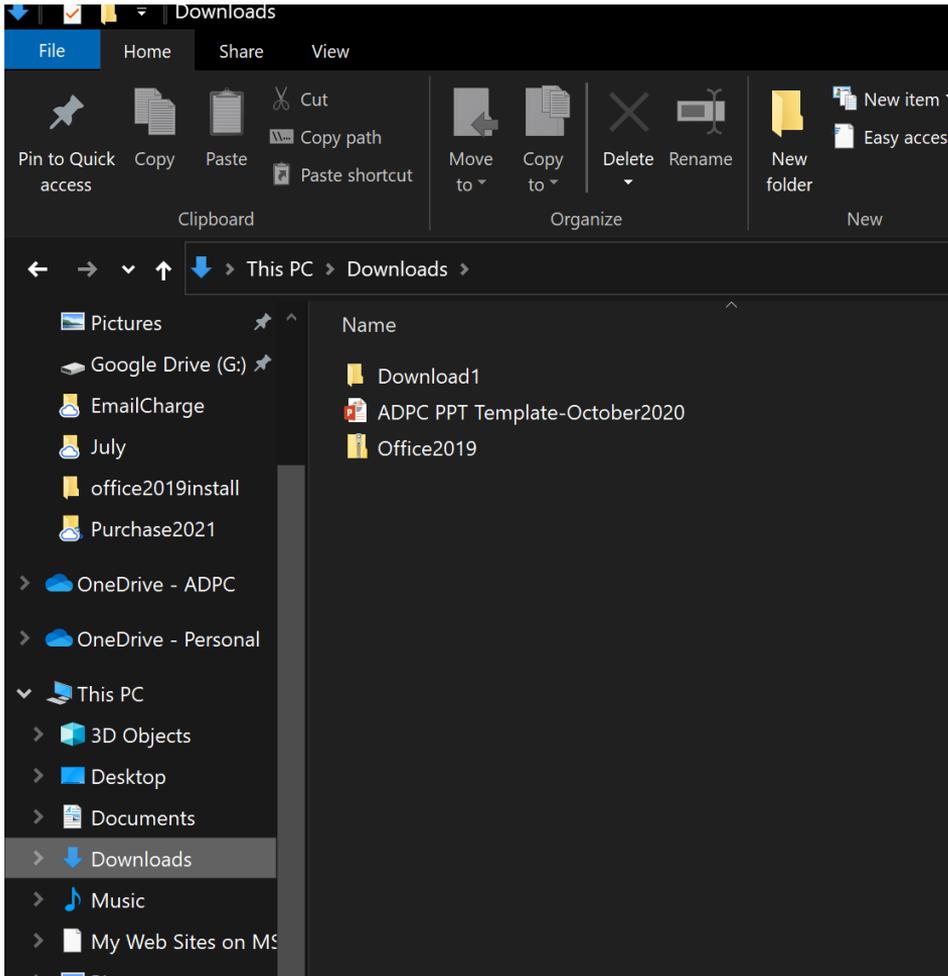
- Vaccine update - HRA
- Urban Resilient
- Srilanka
- Software Install**

Software Install > Office2019 contents:

- Visio2019 standard
- Visio2016
- Office2019 For Mac
- Office2019**
- MSWindows
- MSOffice

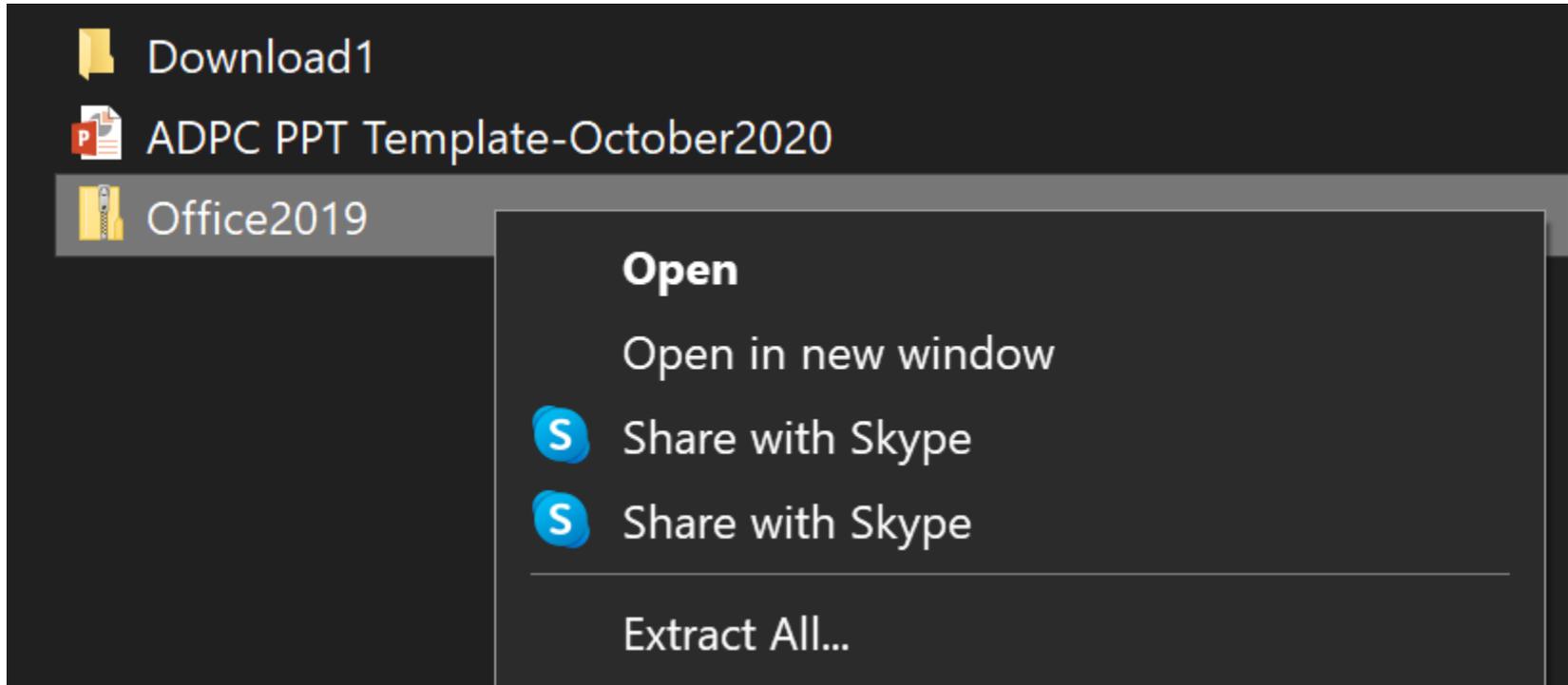
Inside Office2019 folder> Right Click on Office2019.zip and Click Download
Or can download from this link: [Office2019.zip](#)

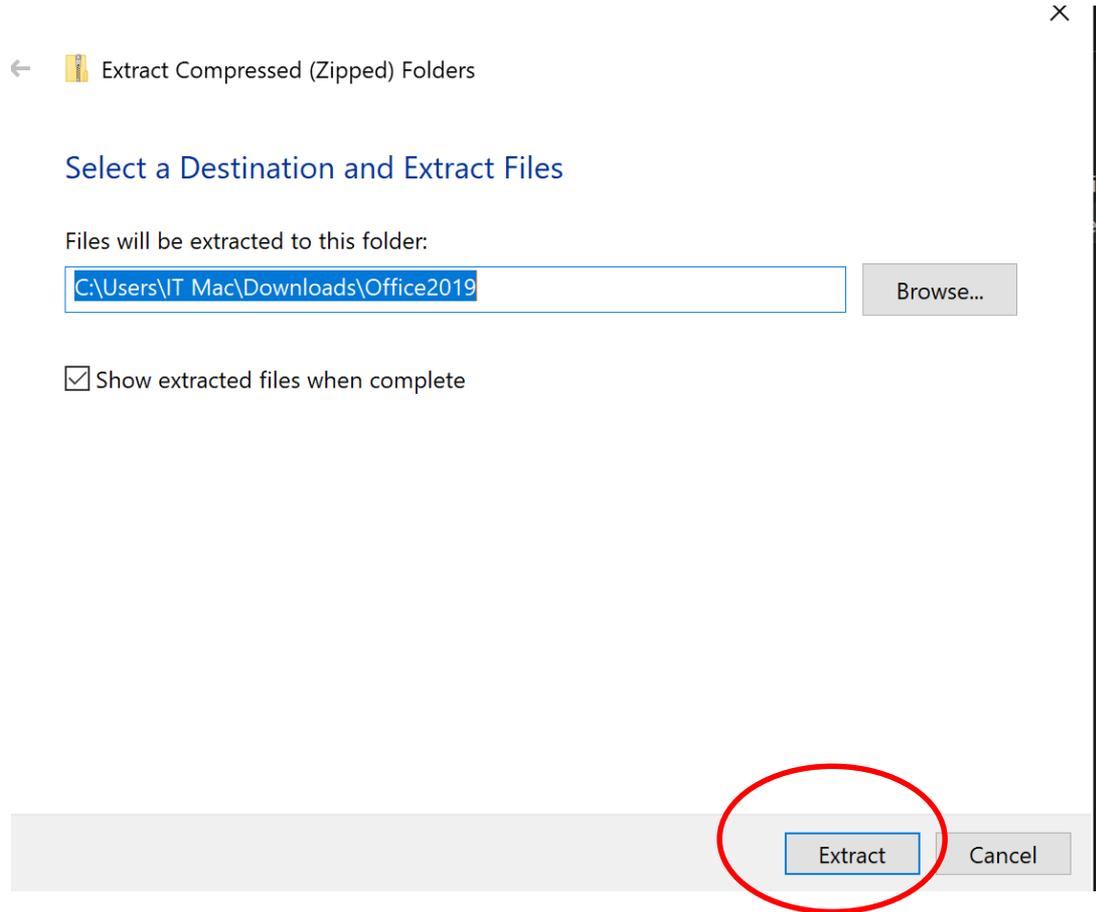




Open Windows file explorer and go to Download folder. You can found Office2019 file.

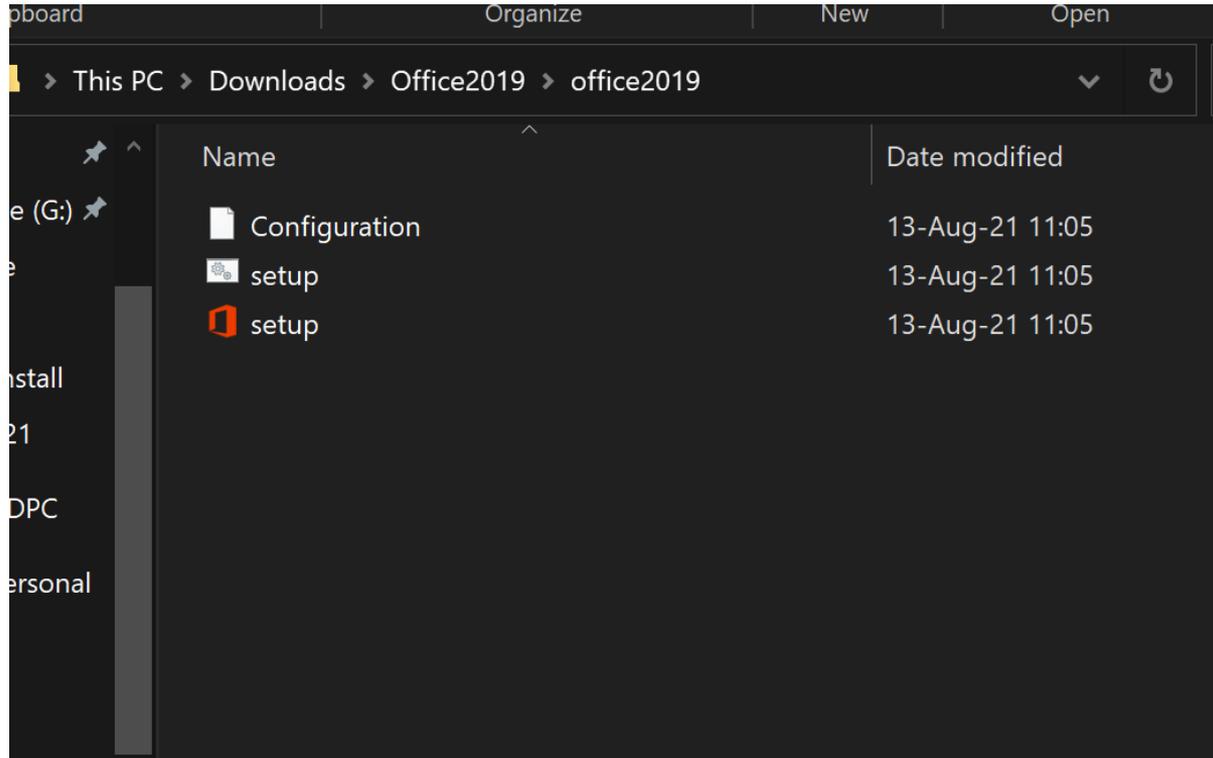
Right Click on Office2019>Extract All...

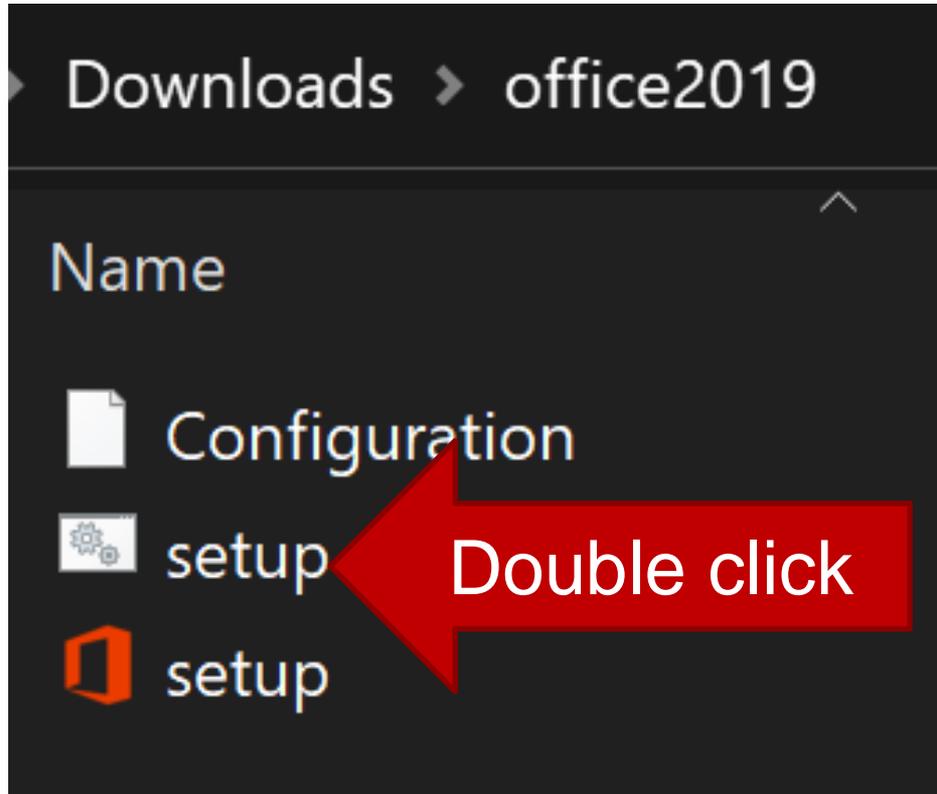




Click Extract

There are 3 files in office2019 folder for using the online installation.





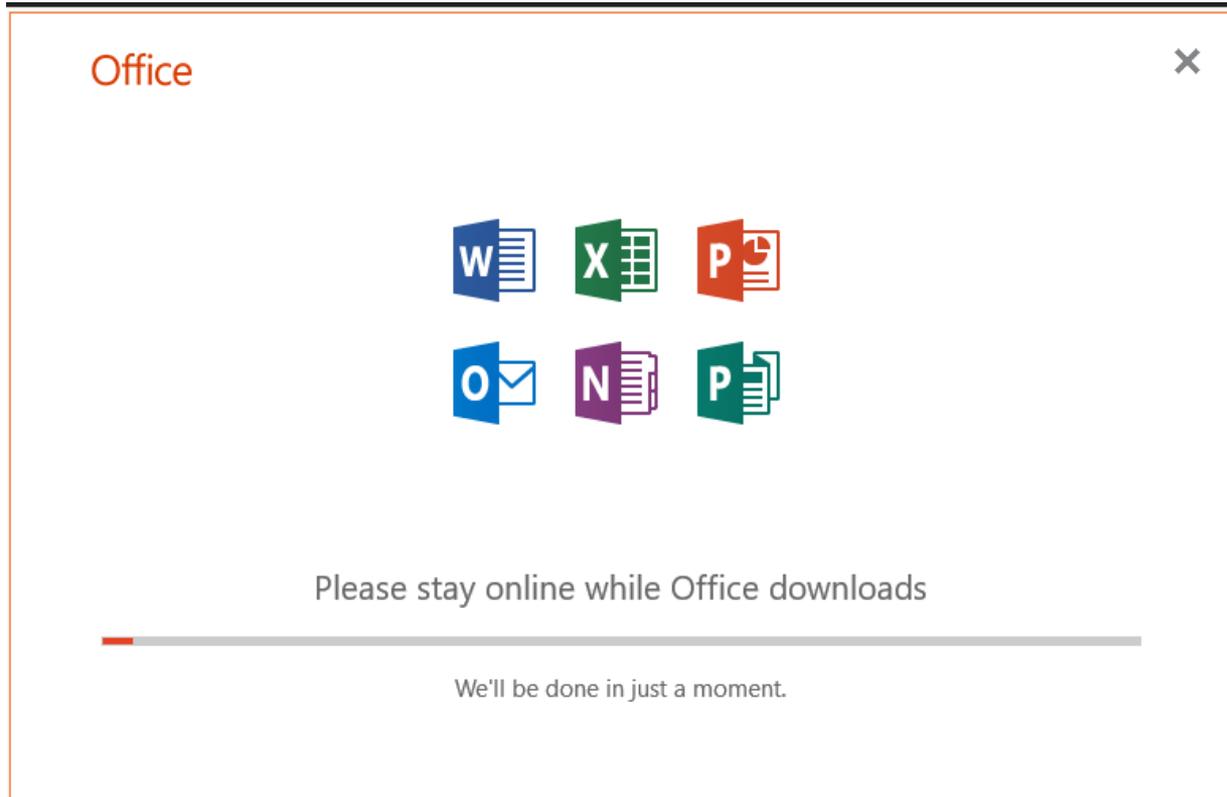
Start online installation by
Double click on setup file (white icon)

Then the setup script file is running the installation. Don't close this Windows

A screenshot of a Windows command prompt window. The title bar shows the path 'C:\Windows\system32\cmd.exe'. The command prompt shows the current directory as 'C:\office2019' and the command 'setup.exe /configure configuration.xml' being entered. A white cursor is visible at the end of the command line.

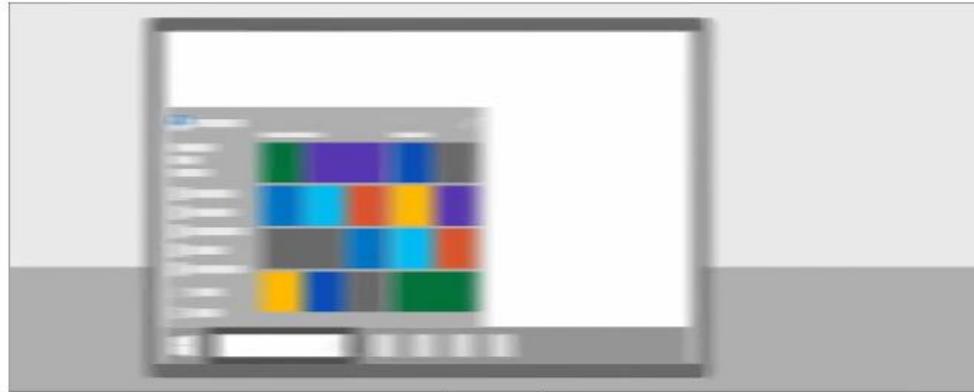
```
C:\Windows\system32\cmd.exe
C:\office2019>setup.exe /configure configuration.xml
```

Office is downloading the setup files from Microsoft server.
These process will take 20-60 minutes upon the internet bandwidth speed



Office 2019 has complete installation and activated

Office



You're all set! Office is installed now

Click Start to view your apps.

Close



THANK YOU
FOR YOUR ATTENTION



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